



# ERIE COUNTY DIVISION OF SEWERAGE MANAGEMENT PROOF OF WORKERS' COMPENSATION INSURANCE INSTRUCTIONS

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New York State Law **REQUIRES** that Proof of Valid Workers' Compensation Insurance *in the name of the **Permit Applicant*** be on file **prior** to the issuance of **ANY** Permit.

*Sole Proprietors* or *Small Partnerships* who may be **exempt** from Workers' Compensation Insurance due to being self-employed must complete the **CE-200** form (formerly WC/DB-100). Please submit the CE-200 waiver along with the Permit Application; the waiver must be received prior to Permit issuance.

- These forms are valid for one Permit address only, and should be sent directly to the corresponding Regional Office.
- For further Application Instructions, please visit  
[http://www.wcb.state.ny.us/content/ebiz/wc\\_db\\_exemptions/verifyCE200Overview.jsp](http://www.wcb.state.ny.us/content/ebiz/wc_db_exemptions/verifyCE200Overview.jsp)

Private homeowners directly applying for a Sewer Permit are not required to complete the waiver process.

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On the Workers' Compensation Insurance Certificate, please request that the "Policy Holder" be listed as ***Erie County Division of Sewerage Management***.

This should be mailed or faxed to corresponding Regional Office:

Northern Region Office  
3789 Walden Avenue  
Lancaster, NY 14086  
Fax: (716) 684-6004

Central Region Office  
S-3690 Lake Shore Road  
Buffalo, NY 14219  
Fax: (716) 823-1635

Southern Region Office  
8443 Lake Shore Road  
Angola, NY 14006  
Fax: (716) 549-6765